

## SOLICITATION ADDENDUM

Date: **January 12, 2022**  
Subject: **OMHSAS Clinical Laboratory Services 2021**  
Solicitation Number: **6100052372**  
Due Date/Time: **1/24/2022 14:00 PM**  
Addendum Number: **2**

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To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals, etc.).

Posting Addendum 2 to extend IFB submission due date from 1/17/2022 by 2:00 PM to 1/24/2022 by 2:00 PM to allow sufficient response time to proposed questions/answers. The Questions and Answers have been posted to provide clarification for proposed vendors.

Type of Solicitation: Electronic Bid (SRM) - Review the Questions section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

Name: **Merry Mitchell**  
Title: Issuing Officer  
Phone: 717-783-1083  
Email: RA-pwBIDQUESTIONS@pa.gov

## Questions & Answers Log

	Section Reference	Question	Answer
1		Where can I call for help because I cannot upload my information to the bid. The register button that opens everything up is not lit?	You may refer to the SRM Bidding Reference Guide on the Supplier Service Center (and attached to the Advertisement) for bidding instruction or contact the helpdesk at (877) 435-7363, choose option 2.
2		I am having trouble getting all of my paperwork completed for the laboratory service bid for Torrance State Hospital and have been unable to get into the website with the password that was created yesterday. I do not think I am going to make the 2pm deadline to submit the bid. Is there any chance for an extension?	Please refer to Answer from Question 1 for bidding assistance. Please refer to Addendum 1 for the extension of the IFB.
3	Bidding Instructions in SOW and Header Text IFB	I finally found someone in my organization to give me access to your supplier site. We currently provide services for Danville and Clarks Summit, do I need to do two submissions, one for each site? Or is that understood with info provided on Facility Selection List?	If a bidder wants to bid on multiple facilities, the bidder must submit a separate bid for each facility
4		Our company has an interest in researching and possibly responding to the subject RFP solicitation (OMHSAS Clinical Laboratory Services 2021 6100052372). Could you please send me the information/attachments below that were listed in the RFPs announcement advertisement?  Bid Attachments: 1. Statement of Work 2. Terms and Conditions 3. DHS Addendum 4. Audit Clause D 5. Business Associate Addendum (HIPAA)	Please note that this is not an RFP, but rather an IFB. Please see the attachments that are attached to the advertisement for assistance in logging into the SRM portal to view the electronic IFB and to view the attachments on the IFB.
5		There are bidder directions to mail the bid submittal yet other instructions to submit electronically. Can you please clarify?	Per the IFB, ONLY ELECTRONIC BID RESPONSES WILL BE ACCEPTED FOR SUBMISSION. All bidders are responsible for monitoring the DGS marketplace website to view any change notices

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			to this IFB. The change notices shall become incorporated as part of this bid. In order to submit your Bid Response, interested vendors must be registered. To register, obtain a vendor number and to allow for submission of an online bid, please visit <a href="http://www.pasupplierportal.state.pa.us">www.pasupplierportal.state.pa.us</a>
	Section Reference	Question	Answer
6		When creating a response, when I chose "item" to see what displays for "line item", above displays, there is not a list of tests to enter a price.	Please note you are bidding a percentage plus or minus from the Medical Assistance Fee for Service Rates. Please notes on each line to clarify how to bid on the line. There is not a list of tests.
	Section Reference	Question	Answer
7		Management has some concerns with some of the General SOW requirements (not so much the specific Warren State requirements). Can the SOW requirements ever be challenged/responded to? If so, how?	The requirements cannot be changed with an IFB, which is awarded at low cost.
	Section Reference	Question	Answer
8		Supplier bids should be bid \$1.00 each as the unit price on the line of serving facility. Please advise if below is what should be entered under the item tab for Warren. If we are bidding on Warren State, is \$1.00 what we would enter? I.e. \$1.00 on the pricing column?	Please see the notes on each line to clarify how to bid on the line. For purposes of the electronic submission, all responders should bid \$1.00 on this line as this is an estimated spend amount for MA rate services. Invoice prices will be based off the MA Rate Certification Form filled out.
	Section Reference	Question	Answer
9		I am reaching out regarding the solicitation for laboratory services for bid #6100052372. What specific tests need to be performed? We are a privately owned lab offering PCR Covid testing, Advanced Molecular testing, Toxicology, Addiction Management Screening, and Behavioral Health Testing.	Please see the attachments that are attached to the advertisement for assistance in logging into the SRM portal to view the electronic IFB and to view the attachments on the IFB, which would include the Statement of Work for this IFB.
	Section Reference	Question	Answer

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10		<p>Is there a way to add these to our submission response? We really don't have any issues with the Specific Warren State SOW- just the general SOW.</p>	<p>No, you cannot add additional requirements, including the time to report results. The Facility's Statement of Work takes precedent over the General Statement of Work. After award, a Facility will submit their detailed specific requirements to the Contractor which will become part of the awarded contract.</p>
	Section Reference	Question	Answer
11		<p>Regarding the requirements in the statement of Work: Vendor needs to be Clinical Laboratory Improvement Amendment Certified (CLIA). Is it an issue if we are CAP certified, not CLIA?</p>	<p>The vendor must meet the requirements for certification under Medicare regulations (42CFR Part 493) and possess a valid PA DOH permit.</p>
	Section Reference	Question	Answer
12		<p>Regarding the requirements in the statement of Work: DHS will notify the Contractor in writing of any unsatisfactory services rendered and the Contractor shall correct the deficiency immediately after such notification. What do they consider immediate? I think that needs defined.</p>	<p>Depending on the circumstances, the Facility will determine what immediate is.</p>
	Section Reference	Question	Answer
13		<p>Regarding the requirements in the statement of Work: The Contractor shall also receive training from the Facility pertaining to procedures in dealing with the specific populations at a Facility. What training would be included? Can the facility be more specific? We would have to know what training, how long the training takes, and who needs trained?</p>	<p>The Department does not anticipate that this training will be extensive, and the Facility will specify in its Facility's specific Statement of Work.</p>
	Section Reference	Question	Answer
14		<p>Regarding the requirements in the statement of Work: Contractor shall provide COVID-19 (RT-PCR) testing as requested by WSH. ACL would Provide testing and providing materials. Is it understood ACL would not be collecting the specimen?</p>	<p>The Facilities (CSSH &amp; WSH) would collect the specimen.</p>
	Section Reference	Question	Answer

## Questions & Answers Log

15		<p>Regarding the requirements in the statement of Work: Phlebotomists must wear personal protective equipment (“PPE”) during the venipuncture and other collection procedures, including but not limited to gloves, which must be changed after each venipuncture and any other additional PPE required by Facility policy.</p> <p>This bullet does not indicate who is responsible for providing any “additional PPE required by Facility policy.” If it is outside what we provide as our standard, is the Facility providing at their cost? This needs to be clear in the agreement.</p>	If the additional PPE is standard in the industry, the Contractor is financially responsible.
	Section Reference	Question	Answer
16		<p>If there is no listing for a reimbursement price for the CPT code for Medicaid or Medicare, what is the expectation for the charge for the test to the facility?</p>	<p>The Department does not anticipate a need for a laboratory test that does not have either a Medicare or Medicaid fee. If a Facility does require such a test, the Department will pay the selected Contractor a percentage off the selected Contractor’s fee schedule. The selected Contractor must submit its fee schedule along with its invoice for any such tests lacking either a Medicare or Medicaid fee. Please provide the percentage to be deducted from your fee schedule for any such tests. This percentage will not be used to determine the lowest responsible bidder.</p>
	Section Reference	Question	Answer
17		<p>If Associated Clinical Laboratories has an exception/modification to a SOW, how is that communicated in our Solicitation response?</p>	See Response #10.
	Section Reference	Question	Answer
18		<p>Awarded bidders will invoice based on the published Medical Assistance (MA) Fee Schedule rate applicable at the time of services are rendered plus/minus a percentage (optional) for the contract. If a test is not compensable under the MA Program, the Contractor shall invoice using the applicable Medicare Rate.</p>	See Response #16.

## Questions & Answers Log

		If there is no published reimbursement price for the CPT code for Medicaid or Medicare, what is the expectation for the charge for the test to the facility?	
	Section Reference	Question	Answer
19			
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